

SVETLANA CUNNINGHAM

www.lanacunningham.com

Service	Rate (in USD)
Translation (rate per word) English to Russian <ul style="list-style-type: none"> - New words \$0.14 - Repetitions \$0.10 - Fuzzy Matches \$0.12 	
Russian to English* *only personal documents: birth, death, marriage, divorce certificates, driver's licenses, personal medical records	\$0.14 or a minimum of \$75 per document, on a case-by-case basis
Certified translation	\$25 for each certified document
Hourly rate (translation, editing, proofing)	\$45 (discounts for repeat clients)
Consecutive Russian interpreting services	
Hourly rate with a 2-hour minimum policy <ul style="list-style-type: none"> - 48-hour cancellation policy* 	\$50/hour
Half-day (up to 4 hours)	\$200
Full day (up to 8 hours)	\$400
Work lunch	Additional \$50
Every additional hour after full day	\$100
Court interpreting (English <> Russian)	
Hourly rate with a 2-hour minimum policy <ul style="list-style-type: none"> - 72-hour cancellation policy* 	\$75/hour + driving and mileage
Mileage (up to 100 miles one way)	\$0.485/mile
Parking	Fully covered by client
Preparation time (if needed)	\$75/hour
Additional charges:	
Charge for working on non-editable documents, including PDF documents, physical print-outs, etc.	Plus 20% of base price

Svetlana Cunningham

Washington D.C. Metro Area

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Additional details:

- Svetlana Cunningham will provide a free and informal estimate (price quote) for every translation and/or interpreting request within 24 hours: please have the document, desired completion date and any additional information.
- Payment terms: Net 30. All overdue invoices not paid after 30 days are subject to late fees and penalties.
- Payment method: PayPal or check. Bounced or fraudulent checks are subject to reporting to Better Business Bureau and other authorities.
- For individuals: no work will be started until you pre-pay for the service using PayPal. If you prefer to use check/money order, it has to be fully processed before any work is started.
- For translation companies: no work will be started without signing a Vendor Agreement.
- Any interpreting assignments that exceed one day in length and are requested by new customers, will require a small deposit.
- Cancellation policy: 48 hours for interpreting assignments and 72 hours for court interpreting.
*Failure to cancel within the requested time will result in a 2-hour minimum charge, or \$100 for general interpreting assignments and \$150 for court interpreting.
- Work lunches and overtime hours during interpreting assignments require compensation.
- Svetlana Cunningham reserve the right not to bid on any project.

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